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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-0121-0038**  
**MEMORANDUM**  
14 January 2021

For: **Junior and Senior High School Students  
Teaching and Non-Teaching Personnel**

Subject: **NATIONWIDE VIRTUAL SKILLING ON WORK-READINESS  
FOR JHS AND SHS STUDENTS AND INVITATION FOR DEPED  
TEACHING AND NON-TEACHING PERSONNEL TO ASENSO  
PILIPINAS 2021**

As part of its effort to equip students for job readiness and foster teachers' professional development, the Office of the Undersecretary for Administration (OUA), through the Information and Communications Technology Service (ICTS) in partnership with Microsoft Philippines, endorses:

- a. the Nationwide Virtual Skilling on Work-Readiness for DepEd Junior and Senior High School (JHS and SHS) students on 28 January 2021 from 9:00 a.m. to 12:00 noon; and issues
- b. the invitation for Teaching and Non-Teaching Personnel to attend *Asenso Pilipinas 2021*, a virtual public sector summit, on 28 January 2021 from 09:00 a.m. to 12:00 noon.

Kindly refer to Appendices A and B for more event details.

For any questions or clarifications, please contact Mr. Genesis Fernando, Technical Assistant II of the ICTS - User Support Division (USD), through email at [genesis.fernando@deped.gov.ph](mailto:genesis.fernando@deped.gov.ph).

Thank you.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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## APPENDIX A

What: **NATIONWIDE VIRTUAL SKILLING ON WORK-READINESS**

Who: **JUNIOR AND SENIOR HIGH SCHOOL (JHS AND SHS) STUDENTS**

When: **28 JANUARY 2020, 9:00 A.M. - 12:00 NN**

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The event will focus on the following core topics:

- Creating an Online Professional Profile
- Preparing for Job Interviews and Effective Resume Writing
- Essential Skills and Competencies Needed at Work
- Digital Tools and Technology that Support Job-Readiness

For an effective hands-on experience, all attendees (teachers and learners) are reminded to activate their DepEd O365 account prior to the session. This can be arranged by their respective Division Information Technology (IT) Officer or School ICT Coordinator. Attendance is highly encouraged as the participants may interact with the speakers and directly ask questions from them.

Please check the website for the breakdown and schedule of the training, and secure slots by completing the registration at: <https://aka.ms/AsensoPilipinasStudents> . The confirmation and event link shall be sent via email. If these are not sent to your inbox after registration, kindly check your spam/junk folder.

The session will also be made available on-demand or later viewing at the said link for those who are unable to attend.

For any questions or clarifications, kindly send an email to [asenso.pilipinas@microsoft.com](mailto:asenso.pilipinas@microsoft.com) . Alternately, any inquiries may be directed to Mr. Genesis Fernando, Technical Assistant II of the ICTS-User Support Division (USD), through email at [genesis.fernando@deped.gov.ph](mailto:genesis.fernando@deped.gov.ph) .

Thank you.



## APPENDIX B

What: **INVITATION TO ASENSO PILIPINAS 2021, A VIRTUAL PUBLIC SECTOR SUMMIT**

Who: **TEACHING AND NON-TEACHING PERSONNEL OF THE DEPARTMENT OF EDUCATION**

When: **28 JANUARY 2020, 9:00 A.M. - 12:00 NN**

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*Asenso Pilipinas 2021* will showcase all the new and innovative solutions to re-invent, re-imagine, and transform the framework and the processes in the public sector.

For an effective hands-on experience, all attendees (teachers and learners) are reminded to activate their DepEd O365 account prior to the session. This can be arranged by their respective Division Information Technology (IT) Officer or School ICT Coordinator.

To attend the summit and to secure slots, kindly register at <https://aka.ms/AsensoPilipinas2021> . The confirmation and event link shall be sent via email. If these are not sent to your inbox after registration, kindly check your spam/junk folder.

The session will also be made available on-demand or later viewing at the said link for those who are unable to attend.

For any questions or clarifications, kindly send an email to [asenso.pilipinas@microsoft.com](mailto:asenso.pilipinas@microsoft.com) . Alternately, any inquiries may be directed to Mr. Genesis Fernando, Technical Assistant II of the ICTS-User Support Division (USD), through email at [genesis.fernando@deped.gov.ph](mailto:genesis.fernando@deped.gov.ph) .

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