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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0420-0018
MEMORANDUM
06 April 2020

For: **Regional Directors**
Schools Division Superintendents
Information and Communications Technology Service
ESSD and SGOD Chiefs
Regional and Division IT Officers
Public Schools District Supervisors
School Heads

Subject: **OUA STRAND NATIONAL DIRECTORY**

The Office of the Undersecretary for Administration (OUA) is facilitating the gathering, collation and finalization of the OUA Strand National Directory to include all officials and personnel from Central Office down to the School Level.

The registration and submission of relevant data are in preparation for the unhampered access of officials and personnel at DepEd Commons where issuance and materials will be posted and hosted and for the DepEd Mobile Monitoring Apps which will be used for the reporting, monitoring and collation of data on the following:

1. Use of schools and facilities in the fight against COVID-19;
2. Status of Health of DepEd personnel and learners;
3. Non-DepEd services of DepEd Personnel; and
4. Others

This will also serve as this Office's verification in giving the appropriate access/permissions on DepEd Commons, the DepEd Mobile Monitoring App, DepEd Workplace Groups, free of charge.

Please refer to the attachment as a guide on which forms to fill out. Please find any and all appropriate groups according to position/designation and click the links provided. Remember to completely provide all details requested **on or before 9:00 PM of April 11, 2020**. All information provided will only be used for official DepEd concerns and will not be shared to other individuals and groups for any other purpose.

For appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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ANNEX:

DepEd OUA Strand National Directory

LINK: bit.ly/DepEdOUAND_NationalLevel



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OUA Strand Directors IV and III
OUA Strand Division Chiefs and Assistant Chiefs
OUA Strand PAP Focal Persons/Program Coordinators
OUA Strand Central Office Personnel
OUA Strand Consultants and CoS (Contract of Service)
Regional Director (RD)
Assistant Regional Director (ARD)
Chief, Education Support Services Division (ESSD)
Schools Division Superintendent (SDS)
Assistant Schools Division Superintendent (ASDS)
Chief, Schools Governance and Operations Division (SGOD)

DepEd OUA STRAND National Directory - IT, Information and Records Officers

LINK: bit.ly/DepEdOUAND_InformationOfficer

IT, Information and Records Officers
Regional IT Officer (RITO)
Regional Information Officer (RIO)
Regional Records Officer
Division IT Officer (DITO)
Division Information Officer (DIO)
School IT Officer (SITO)

DepEd OUA STRAND National Directory - Administrative Officers

LINK: bit.ly/DepEdOUAND_AdminOfficer

Administrative Officers
Chief, Administrative Division (AD)
Division Administrative Officer (AO5)
School Administrative Officer

DepEd OUA STRAND National Directory - Cashiers and Property & Supply Officer

LINK: bit.ly/DepEdOUAND_Cash_Prpty

Regional Property and Supply Officer
Regional Cashier
Division Property and Supply Officer
Division Cashier
School Property Custodian



DepEd OUA STRAND National Directory - Security Officers and General Services

LINK: bit.ly/DepEdOUAND_Sec_GenServ

Regional Security Officer
Regional General Services Coordinator
Division Security Officer
Division General Services Coordinator



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DepEd OUA STRAND National Directory - Engineers

LINK: bit.ly/DepEdOUAND_Engr

Regional Engineer
Division Engineer
District Engineer (DO based)

DepEd OUA STRAND National Directory - Health and Nutrition Officers/Coordinators

LINK: bit.ly/DepEdOUAND_HealthOfficer

Health and Nutrition Officers/Coordinators
Regional Health and Nutrition Officer
Division Health and Nutrition Officer
School Health and Nutrition Coordinator, Clinic Teacher

DepEd OUA STRAND National Directory - Sports Officers and Coaches

LINK: bit.ly/DepEdOUAND_SportsOfficer

Regional Sports Officer (RSO)
Division Sports Officer (DSO)
School Sports Coach

DepEd OUA STRAND National Directory - Youth Coordinators and Teacher Advisers

LINK: bit.ly/DepEdOUAND_TA_Youth

Regional Youth Formation Coordinator
Division Youth Formation Coordinator
SSG/SPG Teacher Adviser

DepEd OUA STRAND National Directory - PSDS and CAN Members

LINK: bit.ly/DepEdOUAND_PSDS_CNA

Public Schools District Supervisors (PSDS)
CNA Management Panel Members

