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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0221-0217
MEMORANDUM
22 February 2021

For: **REGIONAL DIRECTORS**
(Regions V, VIII, IX, and NCR)
SCHOOLS DIVISION SUPERINTENDENTS
(Schools Division Offices of Albay, Western Samar, Dipolog City, and Valenzuela City)

Subject: **DELINEATION OF ROLES AND SELECTION OF PARTICIPANTS FOR THE ONLINE FOCUS GROUP DISCUSSION ON “CHANGE THE CURRENT 2021”**

Following the coordination meeting on 22 February 2021 per Office of the Undersecretary for Administration (OUA) Memorandum No. 00-0221-0164, the Disaster Risk Reduction and Management Service (DRRMS) and Bureau of Learner Support Services - Youth Formation Division (BLSS-YFD) provide the **delineation of coordinators' roles** for *Change the Current 2021: A Climate Action Online Training for Adolescents* (Annex A).

To further enhance the development of training design, the DRRMS in partnership with Save Philippine Seas will conduct an **Online Focus Group Discussion (FGD) for Teacher-Advisers** on 9 March 2021 at 2:00 p.m., and **Students** on 13 March 2021 at 10:00 a.m.

In this regard, the OUA is requesting the assistance of concerned offices in **selecting participants who will attend the said event** (two students and two teacher-advisers per division). Kindly refer to the attached **selection criteria** for guidance (Annex B).

The concerned offices may endorse the list of attendees not later than **4 March 2021**. Participants may register to the activity via <http://bit.ly/CTCFGD> on or before **5 March 2021**. The meeting link will be provided after the registration.

The criteria for selecting the participants of the actual training shall be provided through another memorandum.



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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For queries and concerns on the above-mentioned subject, please contact Ms. Zherluck Shaen Rodriguez of DRRMS through 0995 792 7555 or email at zherluck.rodriguez@deped.gov.ph . Likewise, you may contact Ms. Gina Rullamas of BLSS-YFD through 0948 336 4979 or email at gina.rullamas@deped.gov.ph .

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Annex A

Delineation of the Roles of DRRMS and YFD Coordinators

Coordinator	Regional	Division
DRRM	<ul style="list-style-type: none"> • Coordinate with region and division for attendance of officials in key activities like project pitching • Coordinate and endorse the promotion of human interest stories, press releases, and public activities • Provide insights (highlights and recommendations) to improve the online training 	<ul style="list-style-type: none"> • Finalize and endorse the list of teachers, students, and schools to the SDS with YFD Coordinators • Consolidate and provide status updates on the implementation of projects of the learners • Assist in the promotion of human interest stories, press releases, and public activities • Provide insights (highlights and recommendations) to improve the online training
YFD	<ul style="list-style-type: none"> • Assist the Division DRMM Coordinator • Provide insights (highlights and recommendations) to improve the online training 	<ul style="list-style-type: none"> • Select teachers, students, and schools that will participate in the focus group discussion and actual training (Batch 1-2) • Finalize the list with DRRM Coordinators • Ensure that teachers and students attend the activities • Coordinate submission of status updates on the implementation of projects of the learners • Provide insights (highlights and recommendations) to improve the online training



Annex B

SELECTION CRITERIA FOR THE ONLINE FOCUS GROUP DISCUSSION

Division	FGD for Teachers 9 March 2021, 2:00 p.m.					FGD for Students 13 March 2021, 10:00 a.m.		
	No. of Earth Science Teachers who have been in the profession for less than 5 years	No. of Earth Science Teachers who have been in the profession for more than 5 years	No. of Social Science Teachers who have been in the profession for less than 5 years	No. of Social Science Teachers who have been in the profession for more than 5 years	Total No. of Teachers	No. of Students who are 10-14 years old	No. of Students who are 15-19 years old	Total No. of Students
Valenzuela City	1			1	2	1	1	2
Albay	1			1	2	1	1	2
Western Samar		1	1		2	1	1	2
Dipolog City		1	1		2	1	1	2
TOTAL	2	2	2	2	8	4	4	8

Important Notes:

1. All participating teachers must be an adviser of any student-led organization such as SSG/SPG, GSP/BSP, YES-O or other relevant school-based organizations.
2. All participating student-learners must be active in student organizations within the past year but has limited knowledge/engagement in climate change adaptation and mitigation.



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